



DWD Professional Management

9419 Tradeport Drive | Orlando, FL 32827
Phone: (407) 251-2200 | Fax: (800) 759-1820

Windsor Walk HOA Visitor's Parking Permit Registration

Property Owner **Current Tenant** **New Tenant**

Please provide a copy of your driver's license so we may provide you with your visitor's permits. If you are a tenant, please also provide a copy of your lease agreement.

Please complete the information below:

Property Address: _____
Owner Name: _____
Tenant Name: _____
Phone: _____ Cell Phone: _____
Email: _____

PLEASE READ, REVIEW, AND SIGN THE PARKING POLICY AVAILABLE ON THE 2ND PAGE.

For Office Use Only

Date: _____	Lease Start Date/End Date: _____
Resident Name: _____	Driver's License: _____
Permit No.: _____	Permit No.: _____

Removed/Deactivated Information: _____

Parking Policy

Please be aware of the following parking policy for the Windsor Walk community:

Visitor parking in the community on Stratford Upon Avon Boulevard and common area spaces is by permit only from 1 AM – 7 AM. Parking in the two (2) permanent parking spots in front of each residence does NOT require a permit. Each unit is entitled to two (2) visitor's permits. This permit should be displayed on the rearview mirror of the vehicle with the permit number clearly visible to the outside. **Any vehicles parked without a clearly visible and properly displayed permit along Stratford Upon Avon Boulevard or in common area spaces will be towed at the owner's expense.**

The towing company will be patrolling the parking lots looking for the following vehicles:

- Vehicles that do not have the proper parking permits on Stratford Upon Avon Boulevard or in common area parking spaces between 1 AM – 7 AM.
- Commercial vehicles
- Boats or any other recreational vehicles
- Trailers
- Vehicles without license plates or with expired license plates
- Vehicles that are parked on the common area grass or in front of the dumpsters
- Vehicles that are double parked (vehicles that parked behind cars which are parked in parking spaces)
- Vehicles blocking fire hydrants or vehicles parked in fire lanes
- Clearly disabled and inoperable vehicles that have not moved for 48 hours or more

If your vehicle or the vehicle of a guest is towed due to a violation of the parking rules and regulations, you should contact the towing company to resolve the situation. Please see their contact information below:

Universal Towing & Recovery

206 6th Street, Lot 300

Orlando, Florida 32824

Phone: 407-816-0102

Fax: 407-816-0103

Email: universaltowingremovals@yahoo.com

Please do not call DWD Professional Management if your vehicle is towed, as management has no authority to intervene with the towing company. We greatly appreciate your cooperation and assistance in this matter.

By signing this form, you agree to follow the parking rules of the community as outlined above.

Signature: _____ Date: _____

Signature: _____ Date: _____